### Manage GOPC Appointment For Self (Book, Enquire, Cancel)



### **Book** for self





#### Press "Book for self"



#### Bookmarked clinic(s) will be placed on the booking interface

(For the steps to bookmark clinic(s), please refer to User Guide 1)



# When quota available in clinic, press "Book"





# When quota available in clinic, press "Book"

Tips If the consultation quota of the selected clinic is full, the system will automatically identify available quota in nearby clinics(s)



When no quota available in clinic, press "Book nearby clinic" or "Search other clinics"





## Press "Accept this timeslot"









### **Press "Accept this** timeslot"





#### Press "Reject this timeslot & search another session"



# Press "Confirm" to search another session



# Select a session, then press "Confirm"



## Press "Accept this timeslot"



#### Tips

Add the GOPC appointment details to the personal calendar of your mobile



### Booking confirmed. Press "Exit"







### Booking confirmed. Press "Exit"







#### Booking confirmed. Press "Exit"



Send the appointment slip to patient's registered email in "HA Go"

Tips



### Booking confirmed. Press "Exit"





#### Booking confirmed. Press "Exit"



## **Enquire Appointment for self**





### **Press "Enquire for self"**





### Press "Enquire for self"

#### Tips

The system will show the GOPC appointment booked via mobile app or Telephone Appointment System



Please bring valid identity documents and register at the Shroff Office 15 minutes in advance of the appointment. Latecomers may not be able to receive medical consultation on that date. If you cannot attend the appointment on time, please cancel the appointment as soon as possible and at least one hour before the appointment time so that the quota could be allocated to another patient. 5

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#### **Enquiry completed**

## **Cancel Appointment for self**





#### **Press "Cancel for self"**



#### **Press "Cancel for self"**

#### Tips

The system will show the GOPC appointment booked via mobile app or Telephone Appointment System



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Please bring valid identity documents and register at the Shroff Office 15 minutes in advance of the appointment. Latecomers may not be able to receive medical consultation on that date. If you cannot attend the appointment on time, please cancel the appointment as soon as possible and at least one hour before the appointment time so that the quota could be allocated to another patient.

Cancel appointment

### Press "Cancel Appointment"



#### Press "Yes"







#### **Cancellation completed**



