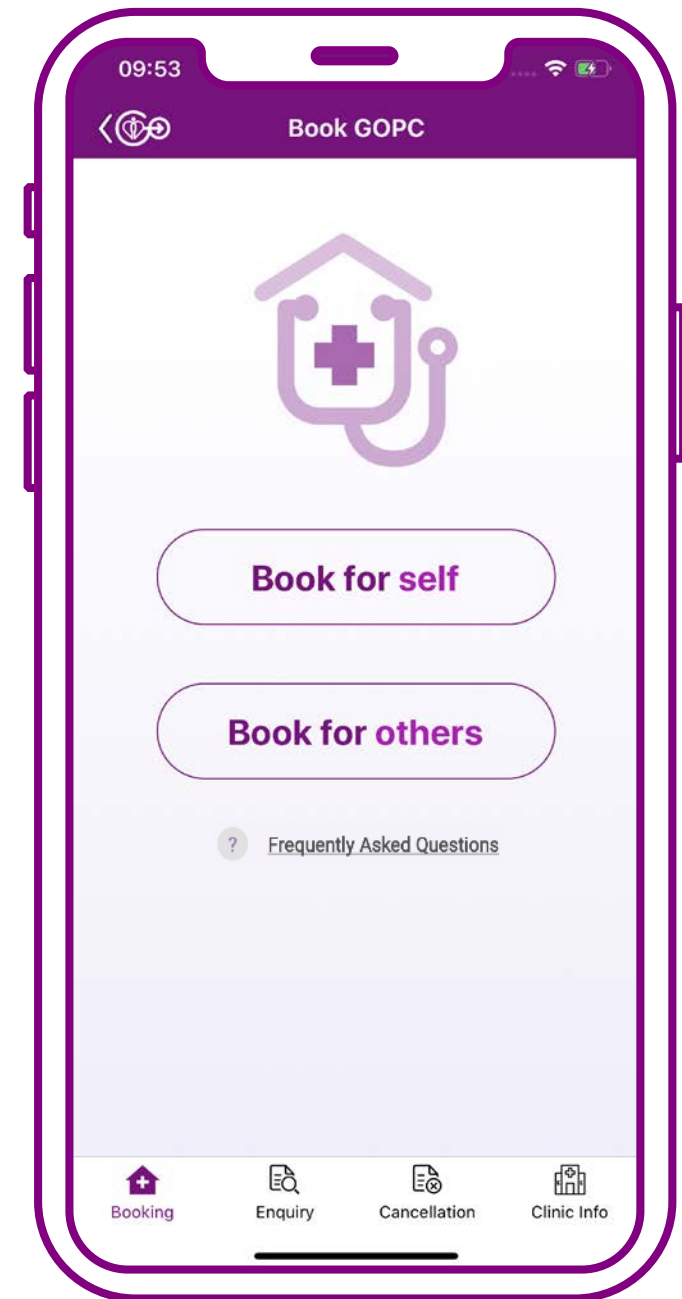
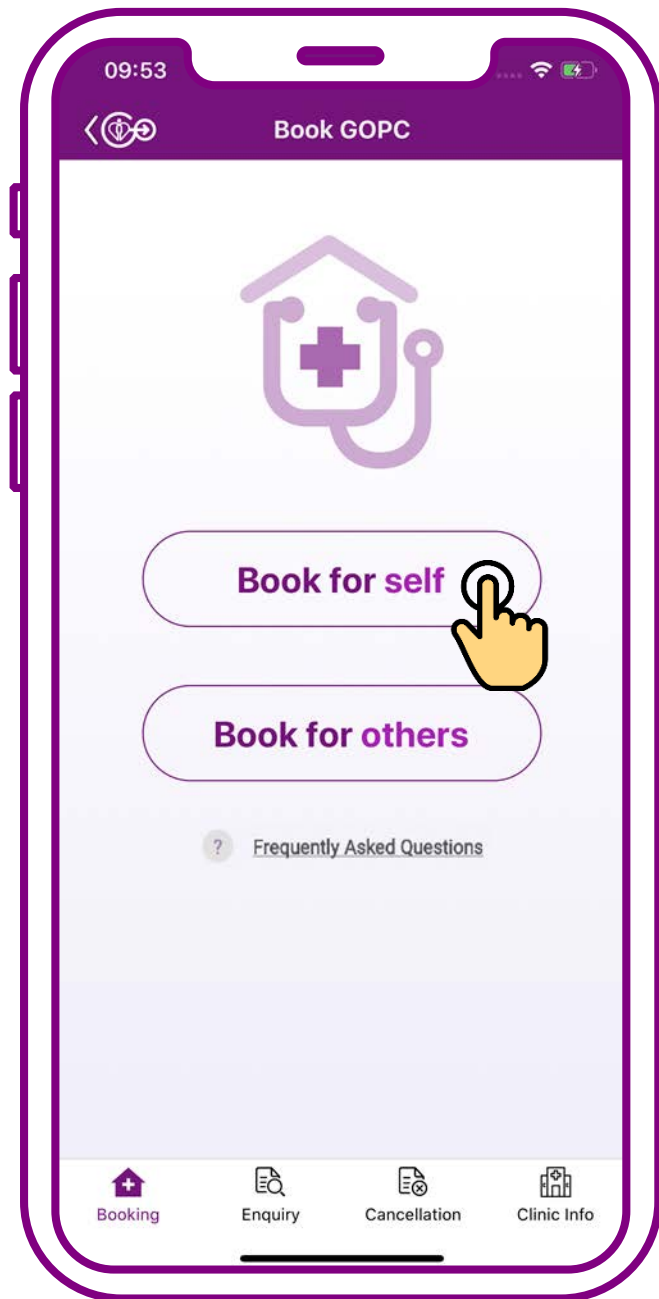


# Manage GOPC Appointment For Self (Book, Enquire, Cancel)



# Book for self





**Press “Book for self”**

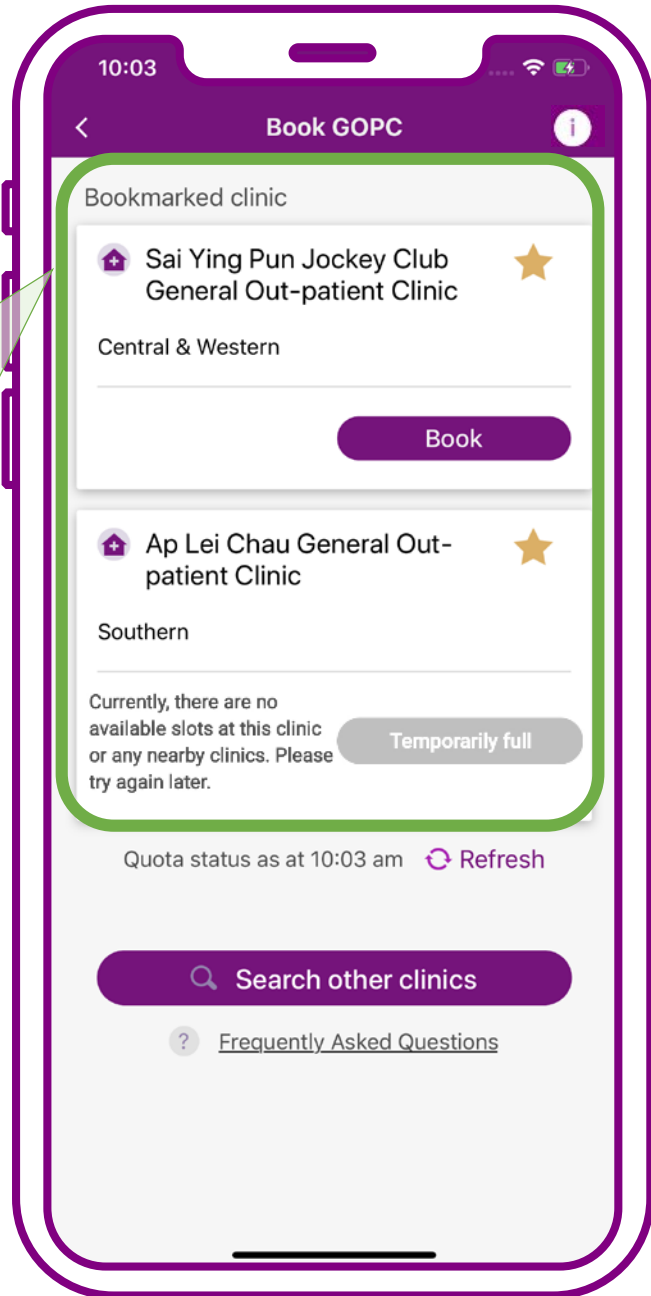




### Tips

**Bookmarked clinic(s) will be placed on the booking interface**

*(For the steps to bookmark clinic(s), please refer to User Guide 1)*



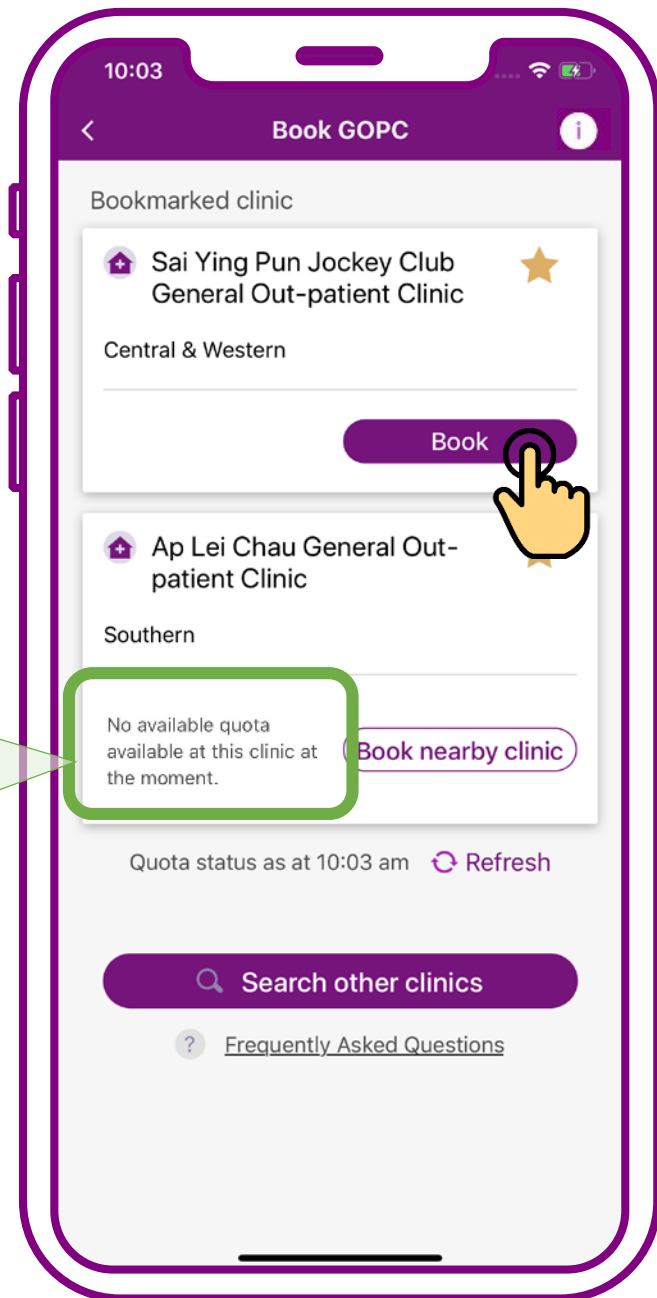
**When quota available in clinic, press “Book”**





### Tips

Clinic quota status  
for reference



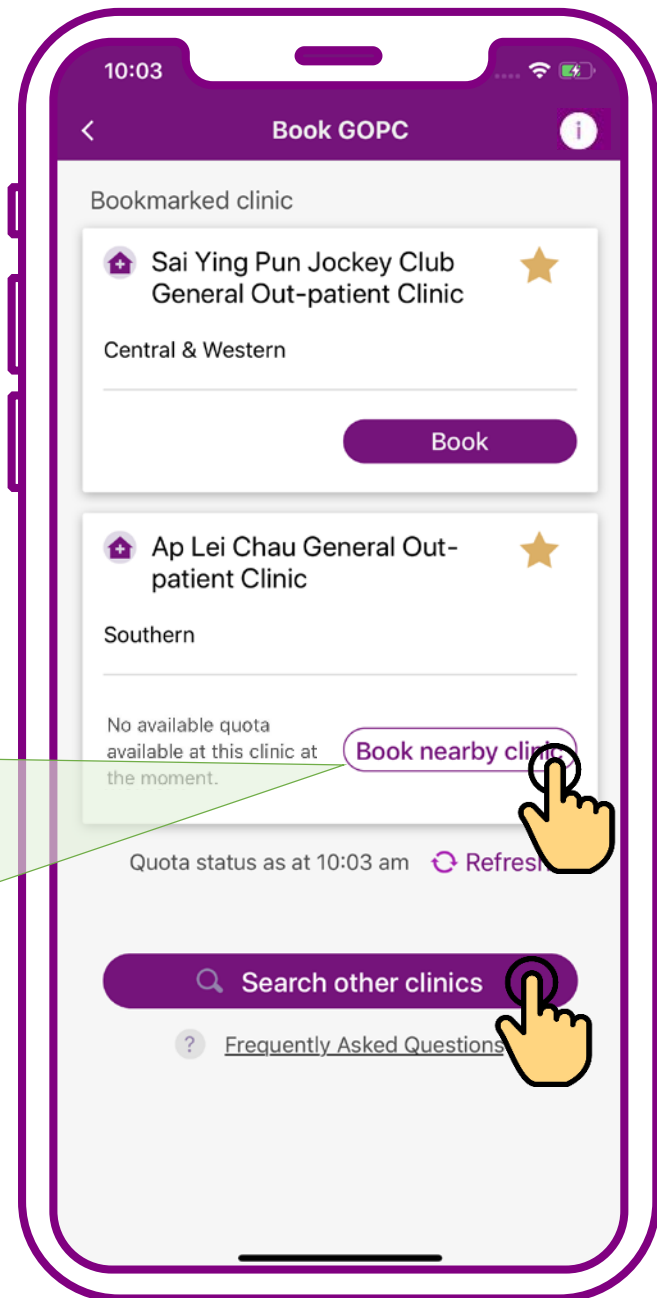
When quota available in  
clinic, press **“Book”**





### Tips

If the consultation quota of the selected clinic is full, the system will automatically identify available quota in nearby clinics(s)



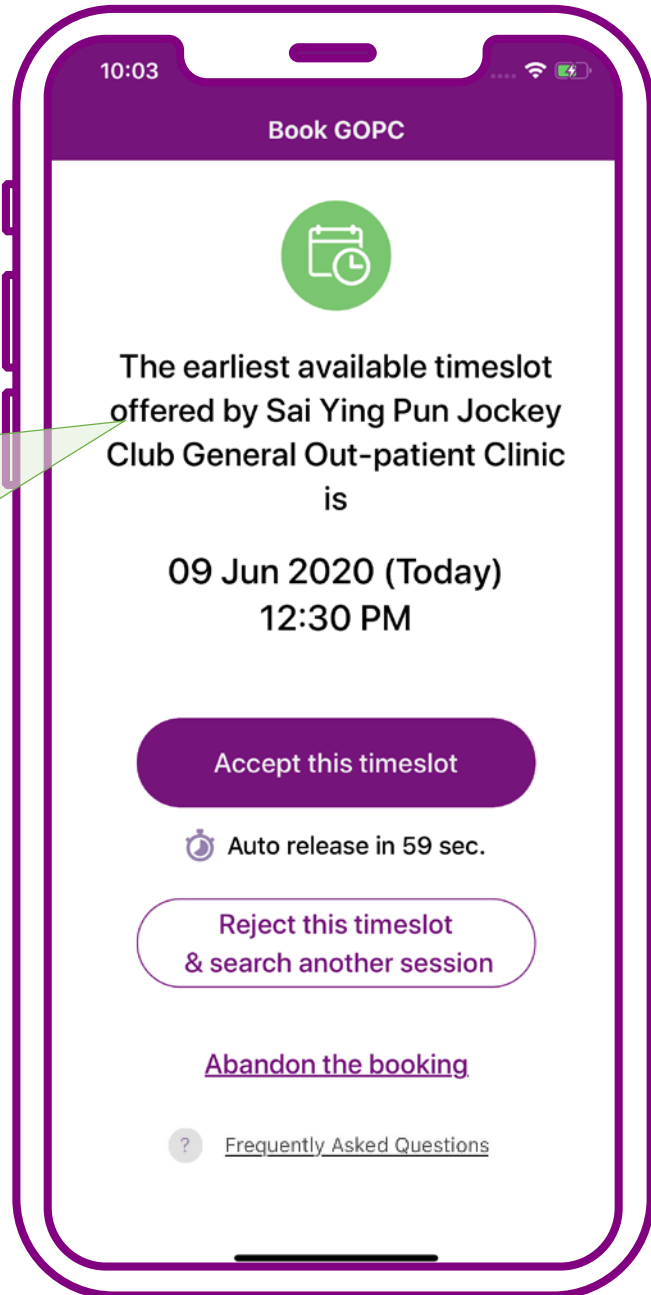
When no quota available in clinic, press **“Book nearby clinic”** or **“Search other clinics”**





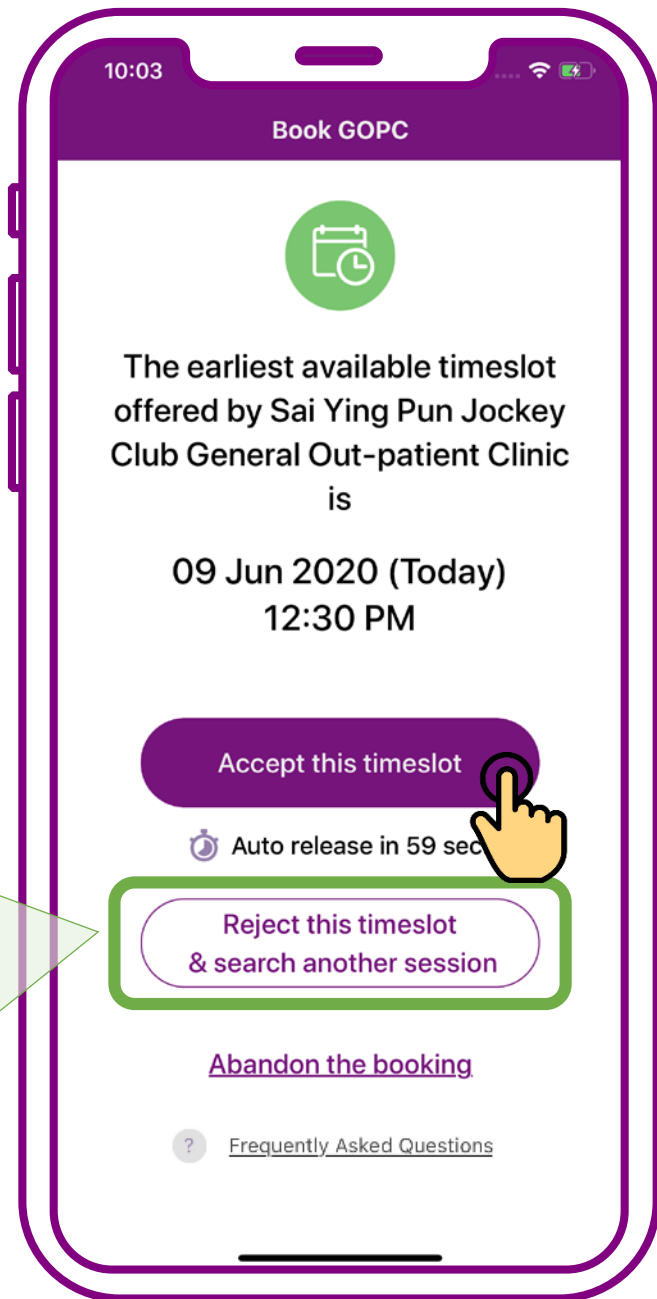
### Tips

**System would identify the earliest available consultation session**



**Press “Accept this timeslot”**





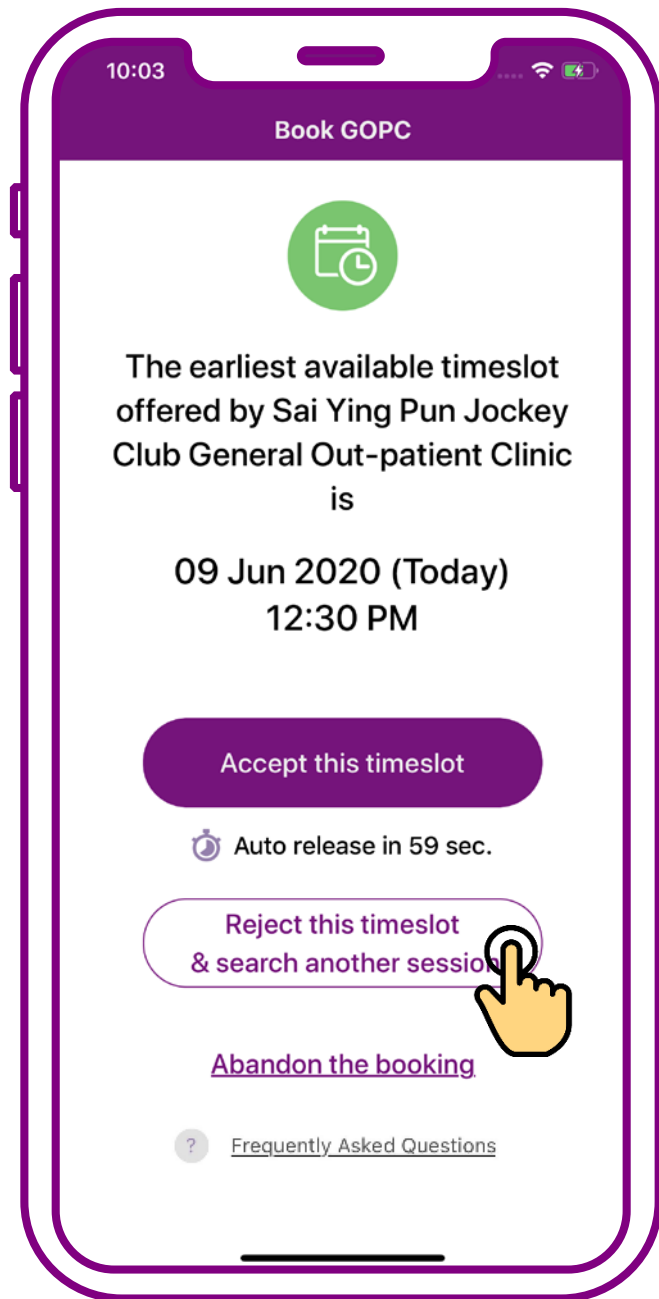
**Press “Accept this timeslot”**

#### Tips

If you do not accept the offered timeslot, you may give up the offer and choose to search for available quota in other sessions of the next 24 hours

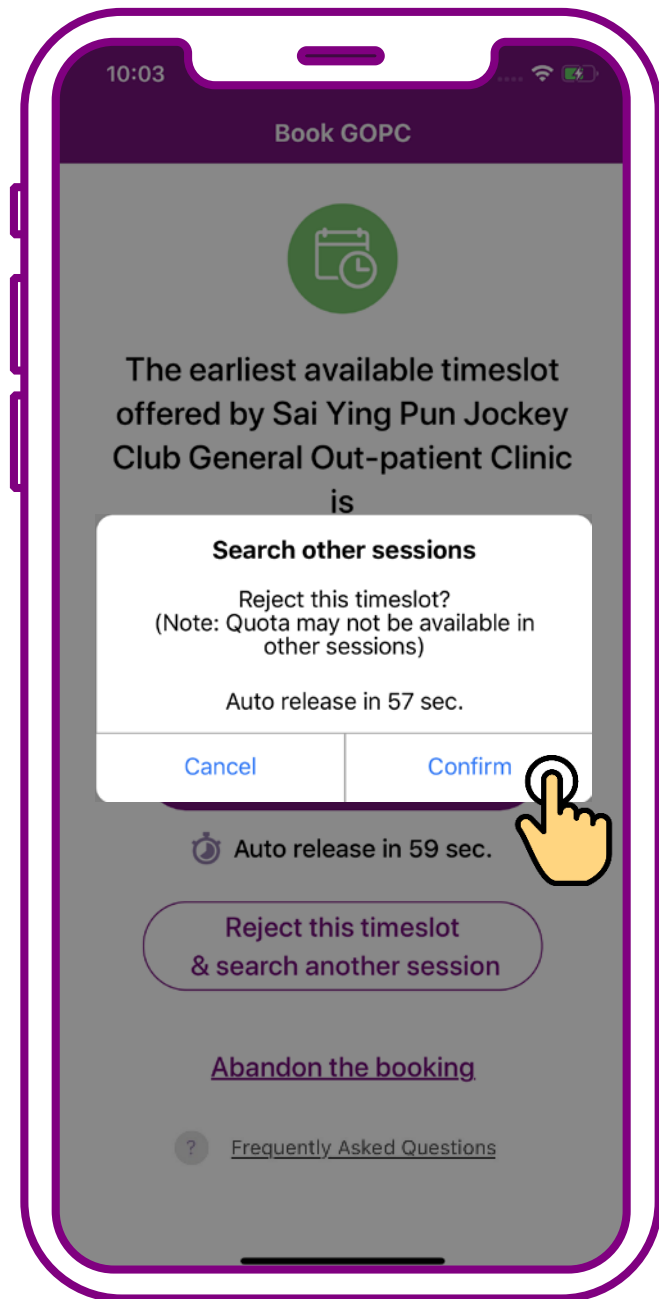




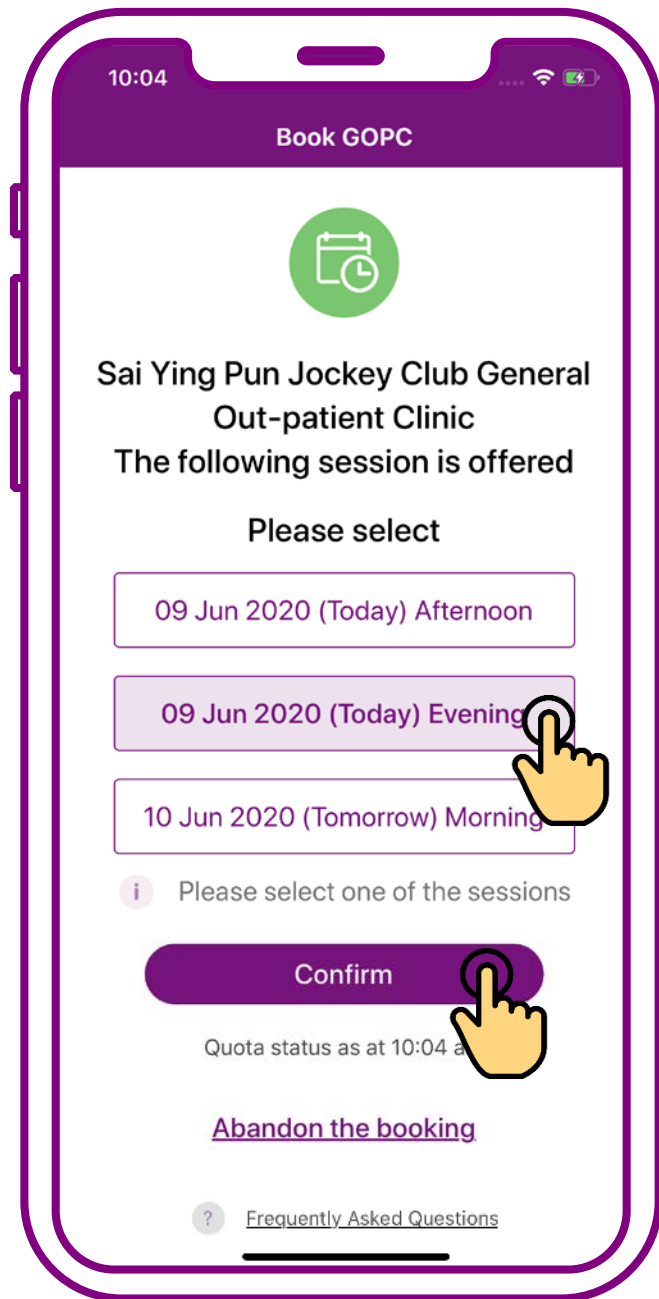


**Press “Reject this timeslot & search another session”**



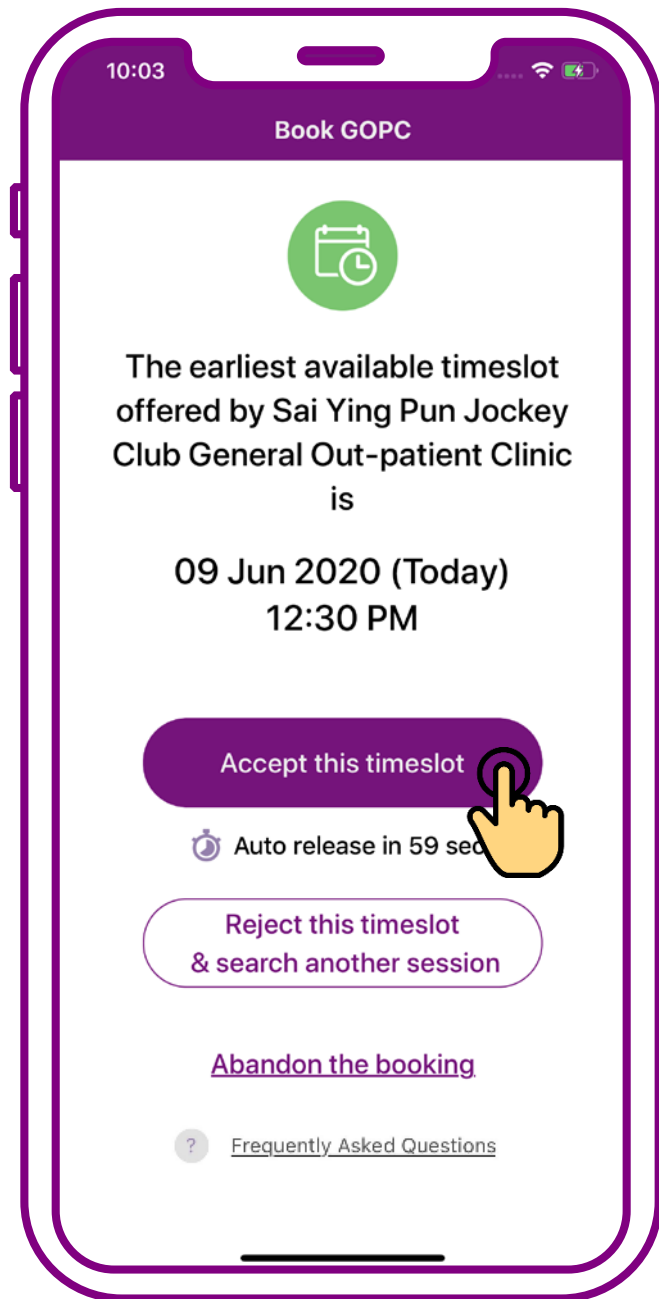


**Press “Confirm” to  
search another session**



Select a session, then  
press **“Confirm”**





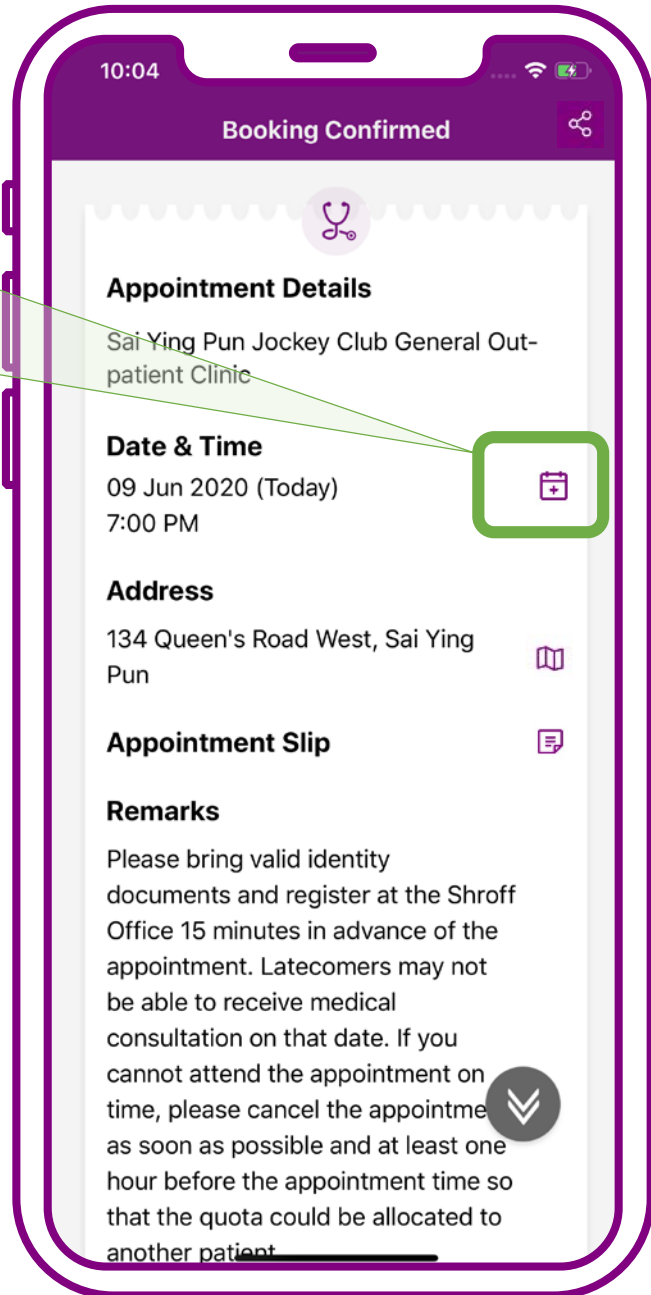
**Press “Accept this timeslot”**





## Tips

Add the GOPC appointment details to the personal calendar of your mobile



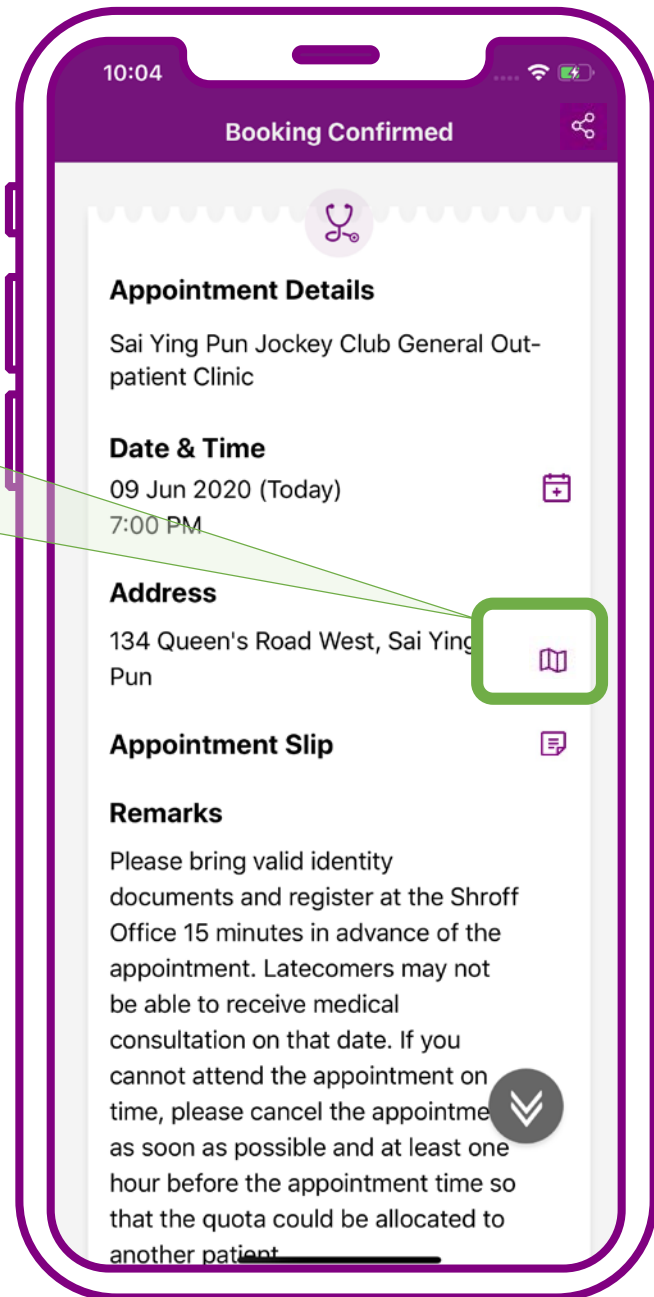
**Booking confirmed.**  
Press **“Exit”**





### Tips

Check the clinic location on the map of your mobile



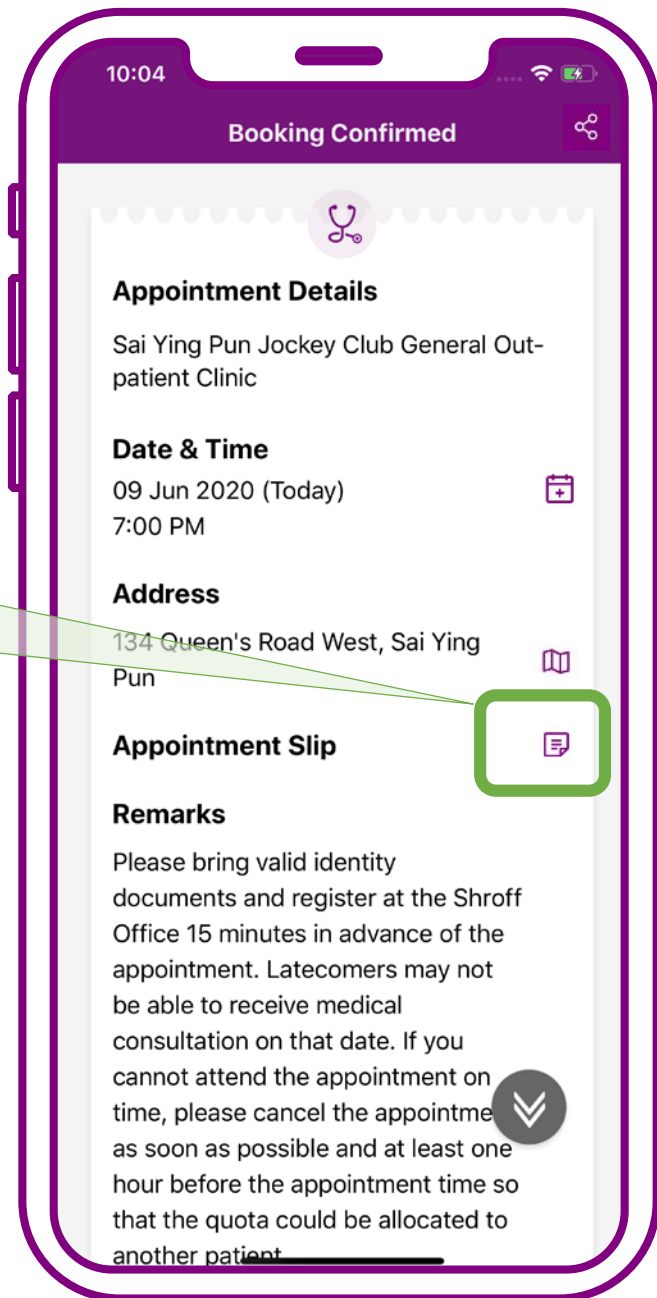
**Booking confirmed.**  
Press **“Exit”**





### Tips

Check the  
appointment slip



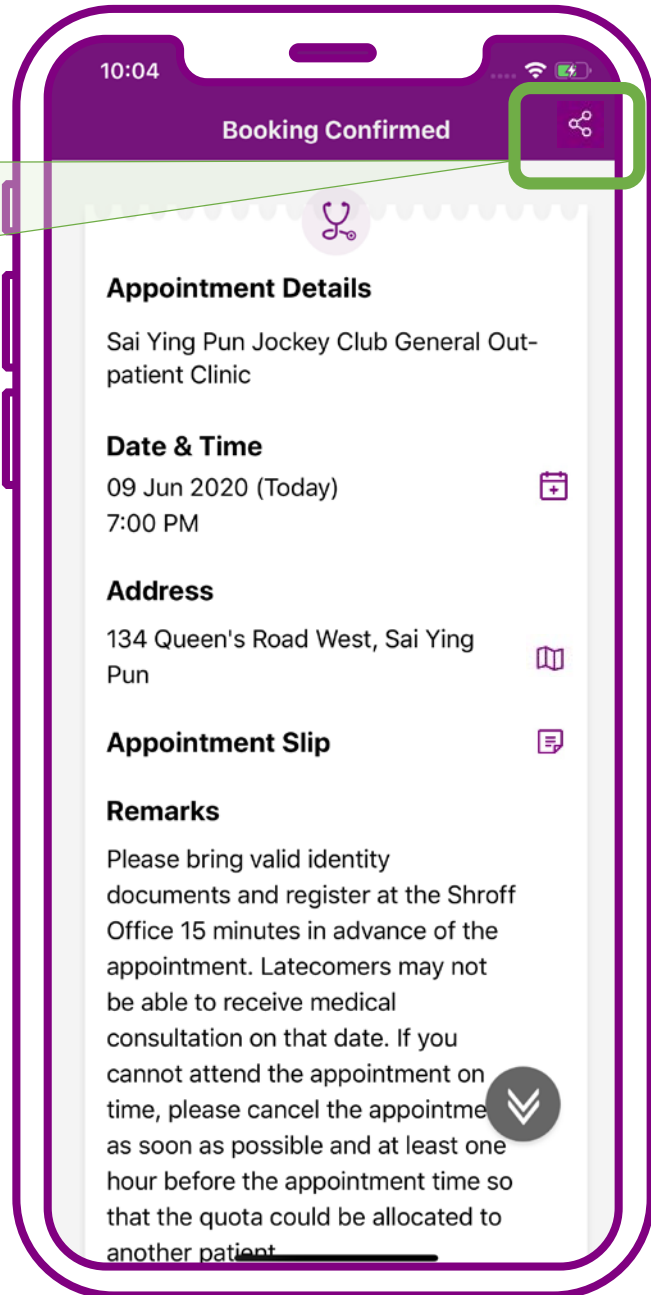
**Booking confirmed.**  
Press **“Exit”**





## Tips

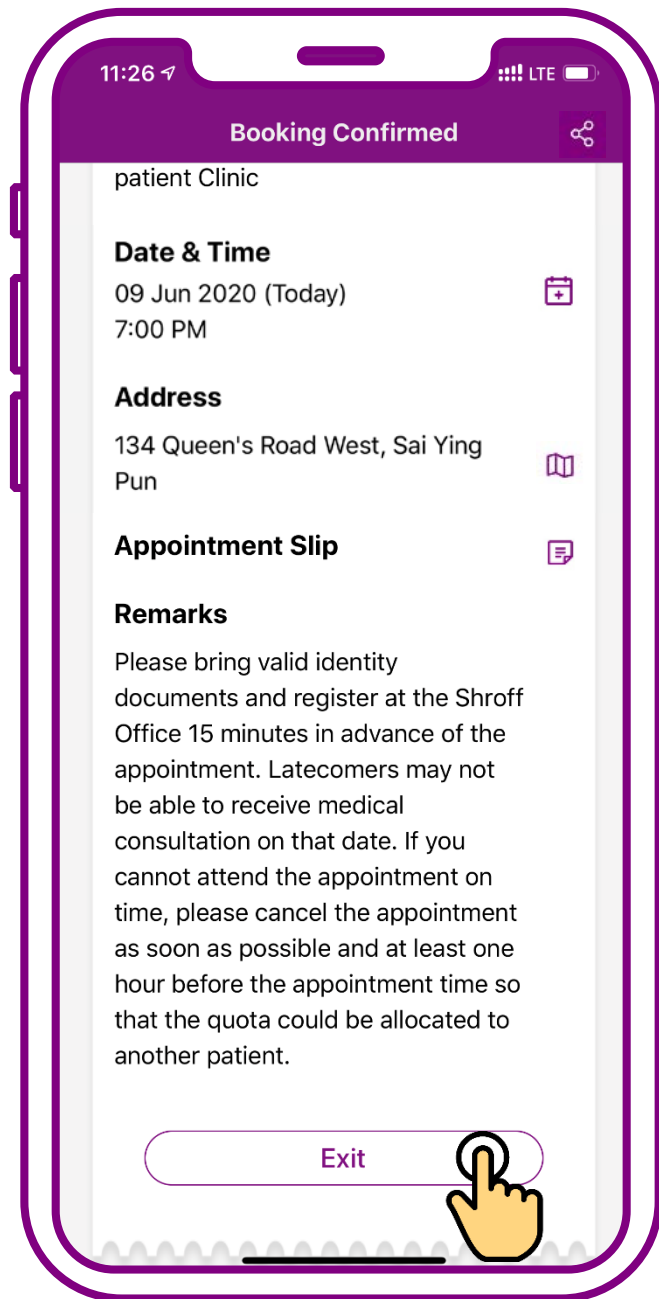
Send the appointment slip to patient's registered email in "HA Go"



**Booking confirmed.**  
**Press "Exit"**





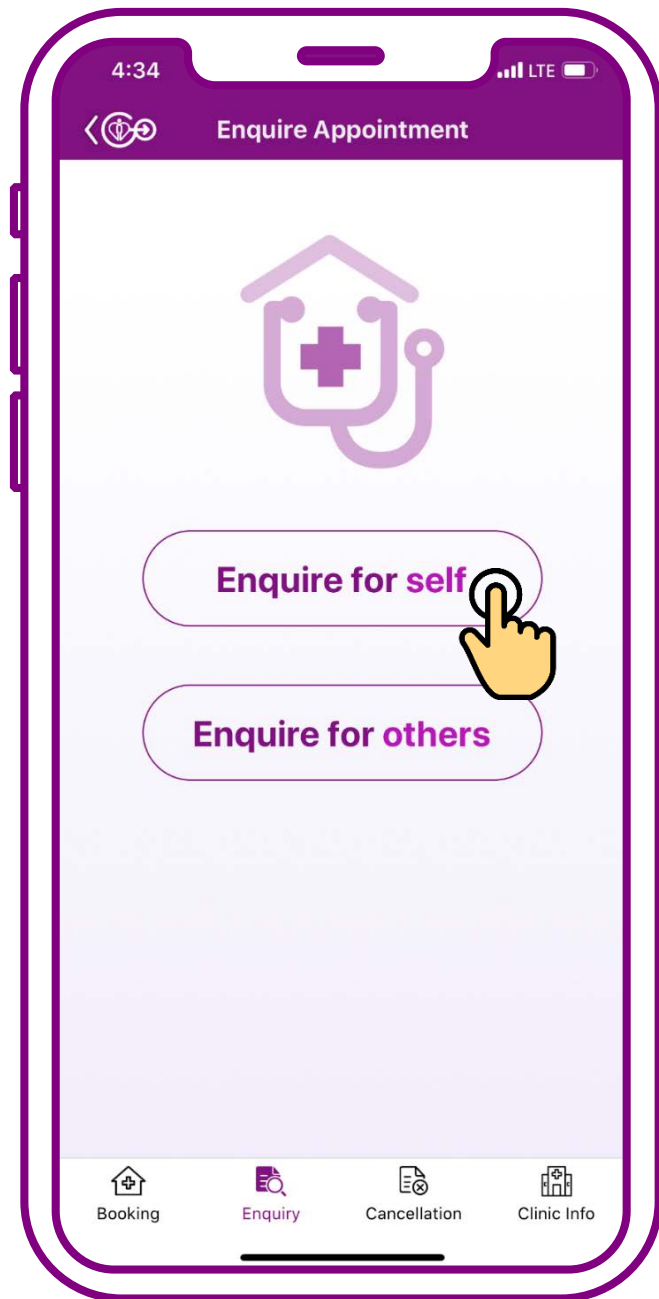


**Booking confirmed.**  
**Press “Exit”**



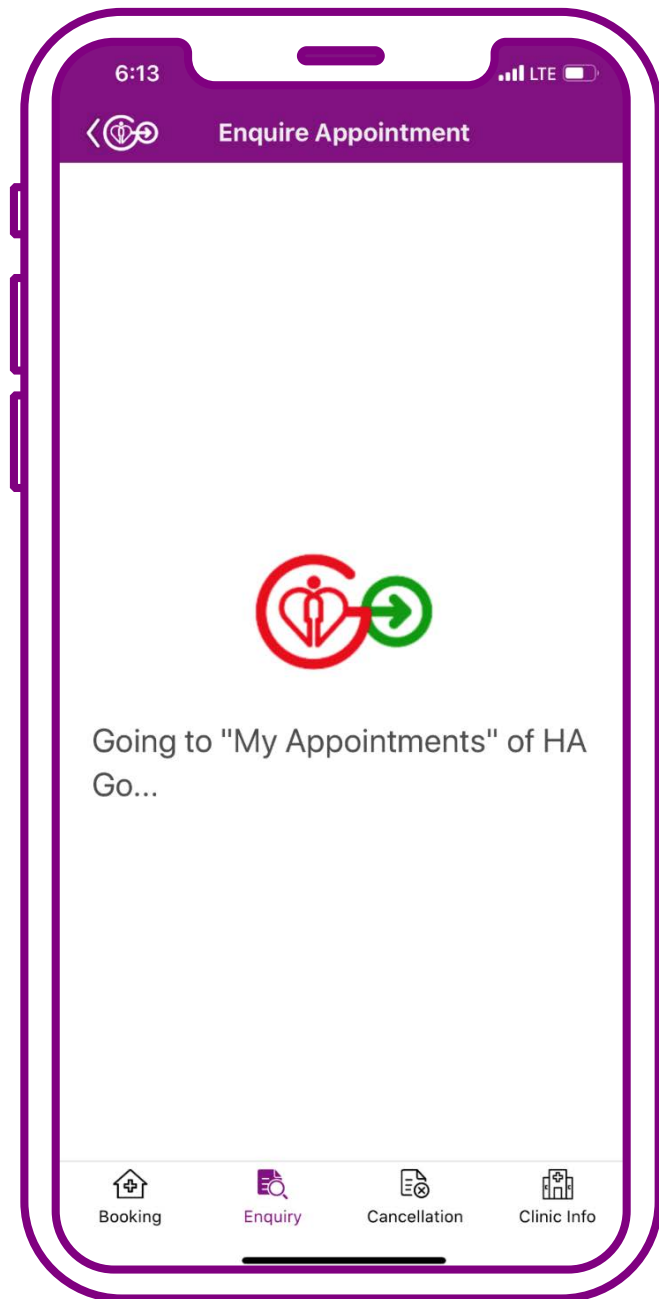
# Enquire Appointment **for self**





**Press “Enquire for self”**





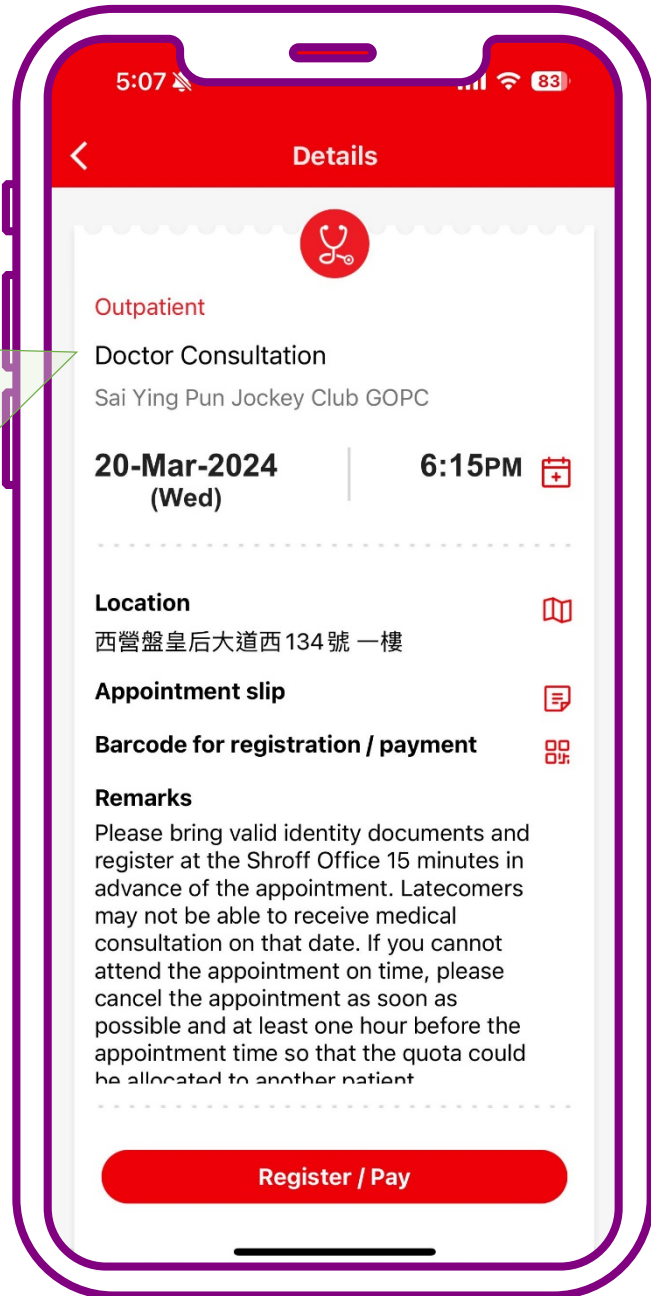
**Press “Enquire for self”**





### Tips

The system will show the GOPC appointment booked via mobile app or Telephone Appointment System

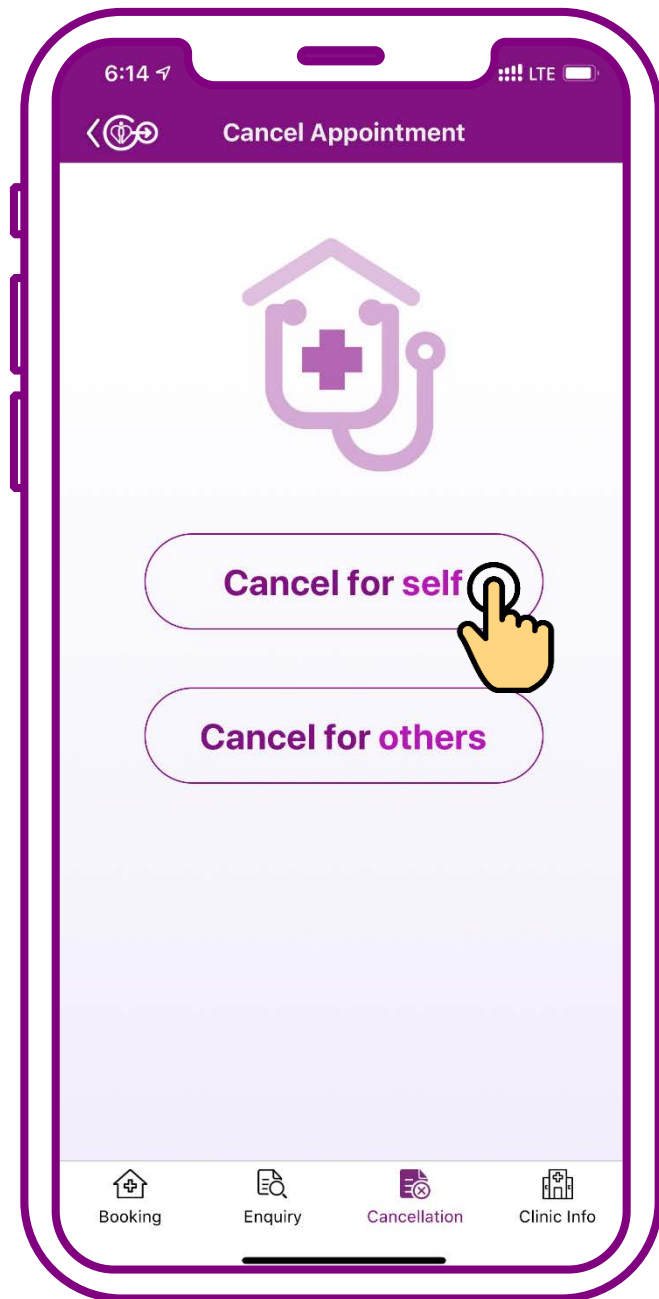


# Enquiry completed



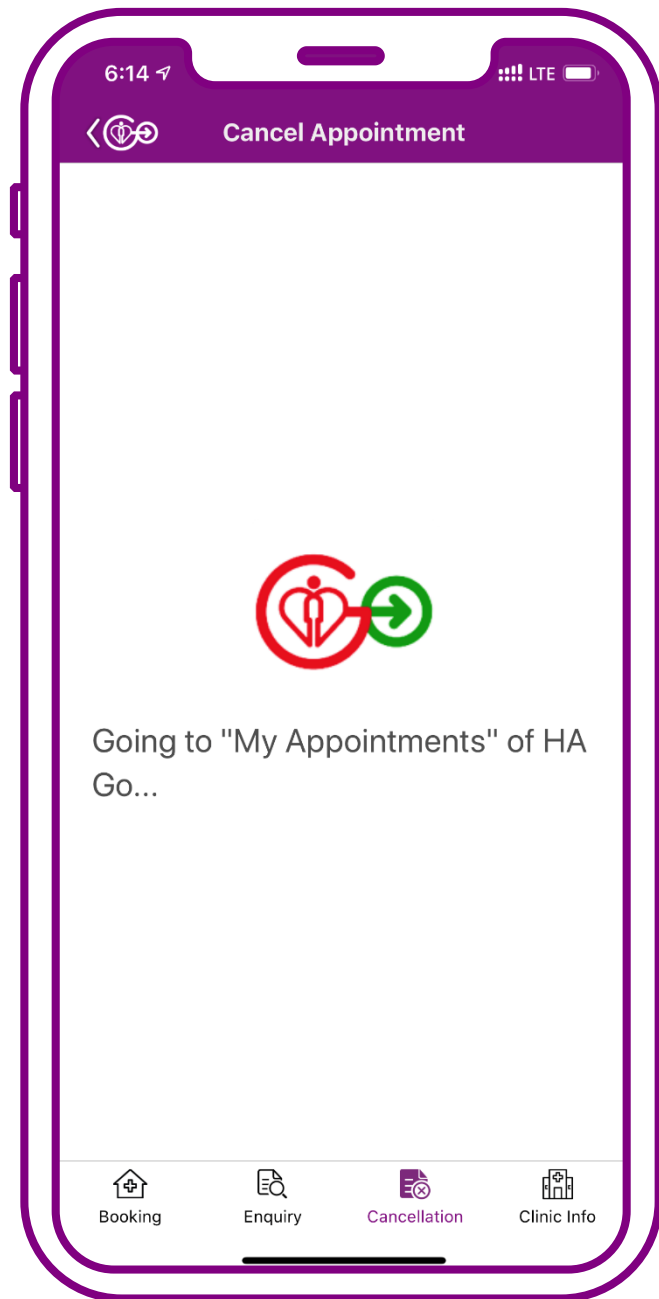
# Cancel Appointment for self





**Press “Cancel for self”**





**Press “Cancel for self”**

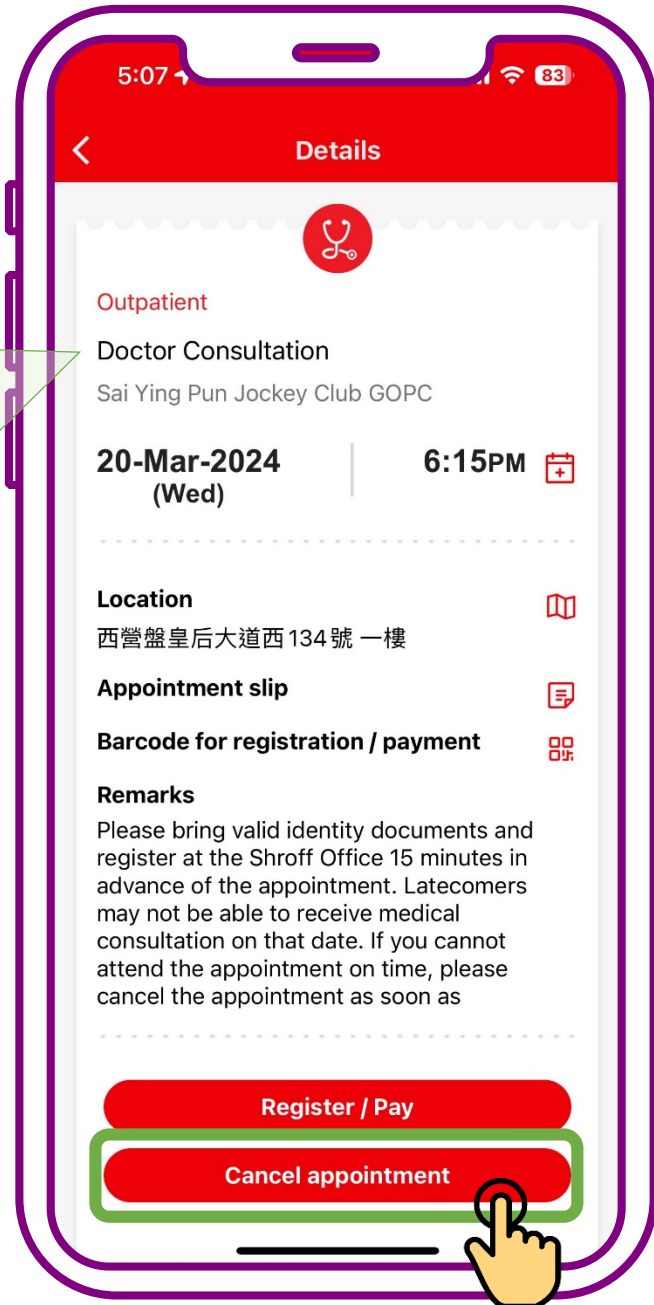






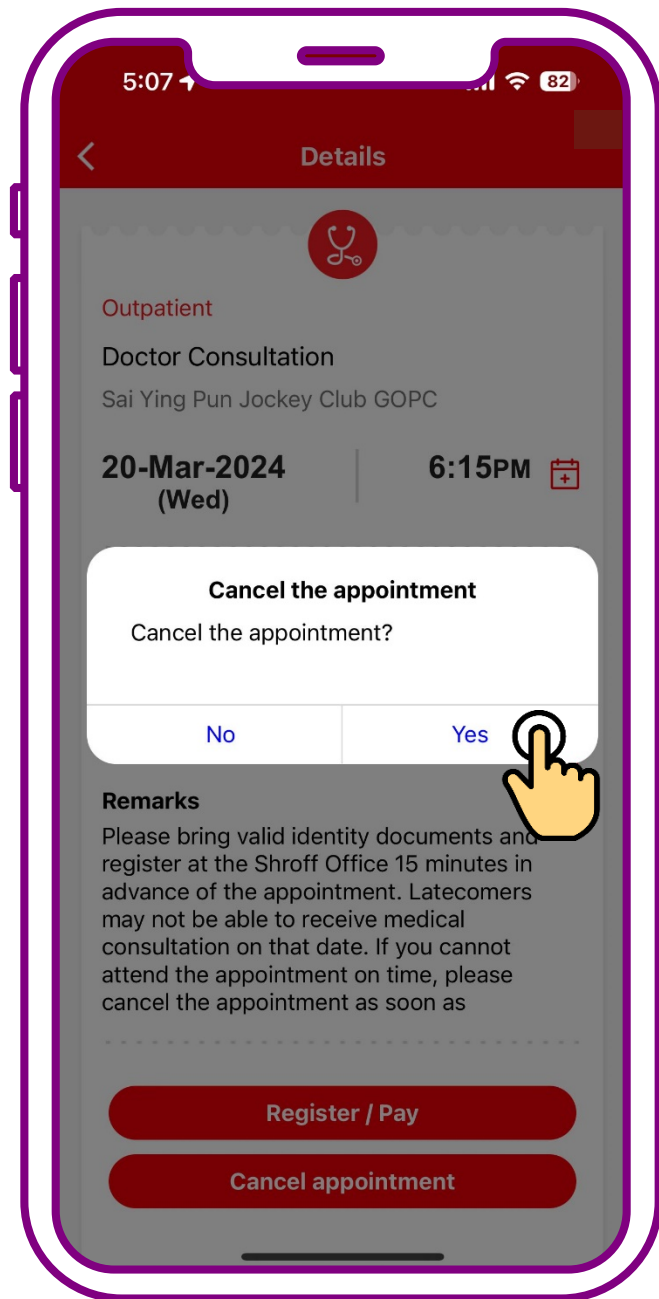
### Tips

The system will show the GOPC appointment booked via mobile app or Telephone Appointment System

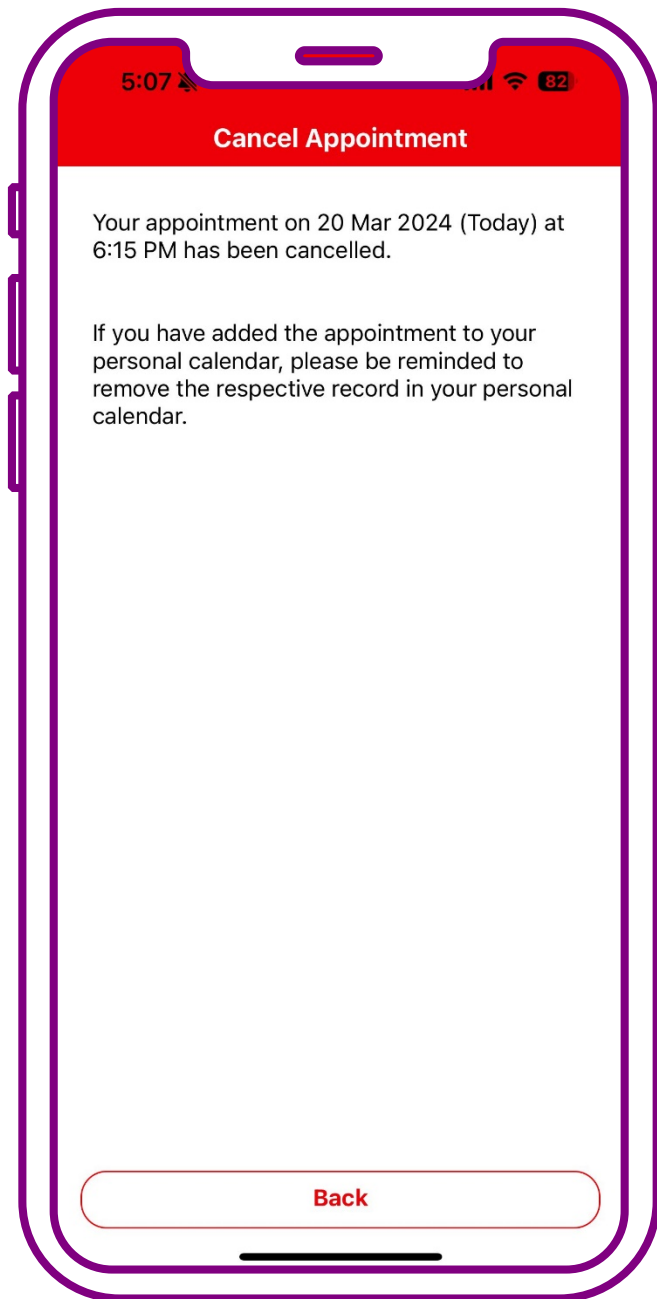


# Press “Cancel Appointment”





Press “Yes”



# Cancellation completed





醫院管理局

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AUTHORITY